

METTEL EIS PORTAL**Date:** August 27, 2017**Name of Service:** MetTel EIS Portal

The MetTel architecture allows users with disabilities to access their Agency's services transparently using their existing assistive technology. MetTel tests with, and evaluates, industry specific Associative Technology (AT) vendors to assess interoperability with Teletypewriter (TTY) and AT devices. MetTel has a toll-free number (1-877-2Go-2EIS) which provides Agencies with direct access to MetTel Customer Support. This number is 508 compliant, enabling access by Email (EIS@MetTel.net), FAX, TTY, telecommunications display devices, text messaging, or other methods as needed.

Summary Table VPAT™ Voluntary Product Accessibility Template®		
Criteria	Supporting Features	Remarks and explanations
Section 1194.21 Software Applications and Operating Systems – Detail	Supports with Exceptions	See table for details
Section 1194.22 Web-based Internet information and applications – Detail	Supports	See table for details
Section 1194.23 Telecommunications Products – Detail	Not Applicable	Not Applicable
Section 1194.24 Video and Multi-media Products	Supports	See table for details
Section 1194.25 Self-Contained, Closed Products	Not Applicable	Not Applicable
Section 1194.26 Desktop and Portable Computers	Not Applicable	Not Applicable
Section 1194.31 Functional Performance Criteria	Supports	See table for details
Section 1194.41 Information, Documentation and Support	Supports	See table for details

[Back to top](#)

Section 1194.21 Software Applications and Operating Systems – Detail VPAT™ Voluntary Product Accessibility Template®		
Criteria	Supporting Features	Remarks and explanations
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.	Supports	MetTel EIS Portal provides full keyboard support and avoids the use of device dependent event handlers. Each feature requiring different input devices can be alternatively executed through keyboard tabbing.
(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.	Supports with Exceptions	MetTel EIS Portal does not disrupt accessibility features and its latest release is being enhanced to support high contrast mode settings for the Operating System.
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.	Supports with Exceptions	MetTel EIS Portal offers browser-provided focus indication. Multiple product mechanisms provide user access to the same function in the Portal and mouse hover enables pointing-out features.
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	Supports with Exceptions	MetTel EIS Portal fully meets the success criteria, providing tooltips and defining identity, operation and state of each user interface element.
(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	Supports	MetTel EIS Portal consistently uses bitmap images. Each bitmap is unique, indicating only one specific function, status or feature.
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	Supports	MetTel EIS Portal uses standard web browser functionalities to

Section 1194.21 Software Applications and Operating Systems – Detail VPAT™ Voluntary Product Accessibility Template®		
		display and allow user text inputs
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	Supports	MetTel EIS Portal is configurable via browser and does not override user preferences for contrast and colors.
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	Supports	MetTel EIS Portal provides turning on redundant animated presentations which can be inactivated through mouse hover.
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Supports	The alternate color coding is available. Color is used as decorative attribute and not as a primary method to convey information.
(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	Supports	MetTel EIS Portal does not allow user to adjust color or contrast settings.
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Not Applicable	MetTel EIS Portal does not use flashing or blinking text.
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Supports	All individual user interface elements are labeled and all fields include value requirement (e.g. "Optional" or "Required"). If any requirement is not met upon form submission, an error message is provided, indicating the reason.

[Back to top](#)

Section 1194.22 Web-Based Internet information and applications – Detail VPAT™ Voluntary Product Accessibility Template®		
Criteria	Supporting Features	Remarks and explanations
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	Supports	MetTel EIS Portal provides text equivalent for all non-text elements
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	Supports	MetTel EIS Portal provides equivalent alternatives for all multimedia presentations
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	Supports	The alternate color coding is available. Color is used as decorative attribute and not as a primary method to convey information.
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Supports	The EIS Portal, as a web-based application, uses style sheets but its content can always be adequately readable without them
(e) Redundant text links shall be provided for each active region of a server-side image map.	Not Applicable	MetTel EIS Portal does not use server-side image maps
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	Not Applicable	MetTel EIS Portal does not use image maps
(g) Row and column headers shall be identified for data tables.	Supports	Each table of the MetTel EIS Portal has a row or column header that is designated through standard HTML markup
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	Supports	MetTel EIS Portal has tables with two or more logical levels of row or column headers, each one of them is identified with standard markup
(i) Frames shall be titled with text that facilitates frame identification and navigation	Supports	All MetTel EIS Portal frames are labeled with descriptive text
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Supports	MetTel EIS Portal does not generate screen flickering

Section 1194.22 Web-Based Internet information and applications – Detail		
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(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	Not Applicable	MetTel EIS Portal does not provide any text-only page alternatives
(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	Supports	All MetTel EIS Portal functionalities relying on scripting are accessible to assistive technology
(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).	Supports	MetTel EIS Portal does not require applets or plug-ins other than just web-browser
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Supports	All individual user interface elements are labeled and all fields include value requirement (e.g. "Optional" or "Required"). If any of the requirement is not met upon form submission, an error message is provided, indicating the reason.
(o) A method shall be provided that permits users to skip repetitive navigation links.	Supports	MetTel EIS Portal does not include repetitive navigation
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Supports	Before a session times out due to inactivity, a message is provided. The user is given to the opportunity to keep the session active and close the dialogue window.

Note to 1194.22: The Board interprets paragraphs (a) through (k) of this section as consistent with the following priority 1 Checkpoints of the Web Content Accessibility Guidelines 1.0 (WCAG 1.0) (May 5 1999) published by the Web Accessibility Initiative of the World Wide Web Consortium: Paragraph (a) - 1.1, (b) - 1.4, (c) - 2.1, (d) - 6.1, (e) - 1.2, (f) - 9.1, (g) - 5.1, (h) - 5.2, (i) - 12.1, (j) - 7.1, (k) - 11.4.

[Back to top](#)

Section 1194.23 Telecommunications Products – Detail		
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Criteria	Supporting Features	Remarks and explanations
(a) Telecommunications products or systems which provide a function allowing voice communication and which do not themselves provide a TTY functionality shall provide a standard non-acoustic connection point for TTYs. Microphones shall be capable of being turned on and off to allow the user to intermix speech with TTY use.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(b) Telecommunications products which include voice communication functionality shall support all commonly used cross-manufacturer non-proprietary standard TTY signal protocols.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(c) Voice mail, auto-attendant, and interactive voice response telecommunications systems shall be usable by TTY users with their TTYs.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(d) Voice mail, messaging, auto-attendant, and interactive voice response telecommunications systems that require a response from a user within a time interval, shall give an alert when the time interval is about to run out, and shall provide sufficient time for the user to indicate more time is required.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(e) Where provided, caller identification and similar telecommunications functions shall also be available for users of TTYs, and for users who cannot see displays.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(f) For transmitted voice signals, telecommunications products shall provide a gain adjustable up to a minimum of 20 dB. For incremental volume control, at least one intermediate step of 12 dB of gain shall be provided.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(g) If the telecommunications product allows a user to adjust the receive volume, a function shall be provided to automatically reset the volume to the default level after every use.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(h) Where a telecommunications product delivers output by an audio transducer which is normally held up to the ear, a means for effective magnetic wireless coupling to hearing technologies shall be provided.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(i) Interference to hearing technologies (including hearing aids, cochlear implants, and assistive listening devices) shall be reduced to the lowest possible level that allows a user of hearing technologies to utilize the telecommunications product.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(j) Products that transmit or conduct information or communication, shall pass through cross-manufacturer, non-proprietary, industry-standard codes, translation protocols, formats or other information necessary to provide the information or communication in a usable format. Technologies which use encoding, signal compression, format transformation, or similar	Not applicable	The criterion is not relevant to the MetTel EIS Portal.

Section 1194.23 Telecommunications Products – Detail VPAT™ Voluntary Product Accessibility Template®		
techniques shall not remove information needed for access or shall restore it upon delivery.		
(k)(1) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be tactilely discernible without activating the controls or keys.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(k)(2) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be operable with one hand and shall not require tight grasping, pinching, twisting of the wrist. The force required to activate controls and keys shall be 5 lbs. (22.2N) maximum.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(k)(3) Products which have mechanically operated controls or keys shall comply with the following: If key repeat is supported, the delay before repeat shall be adjustable to at least 2 seconds. Key repeat rate shall be adjustable to 2 seconds per character.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(k)(4) Products which have mechanically operated controls or keys shall comply with the following: The status of all locking or toggle controls or keys shall be visually discernible, and discernible either through touch or sound.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.

[Back to top](#)

Section 1194.24 Video and Multi-media – Detail VPAT™ Voluntary Product Accessibility Template®		
Criteria	Supporting Features	Remarks and explanations
a) All analog television displays 13 inches and larger, and computer equipment that includes analog television receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals. As soon as practicable, but not later than July 1, 2002, widescreen digital television (DTV) displays measuring at least 7.8 inches vertically, DTV sets with conventional displays measuring at least 13 inches vertically, and stand-alone DTV tuners, whether or not they are marketed with display screens, and computer equipment that includes DTV receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
b) Television tuners, including tuner cards for use in computers, shall be equipped with secondary audio program playback circuitry.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
c) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain speech or other audio information necessary for the comprehension of the content, shall be open or closed captioned.	Supports	All MetTel EIS Portal training videos and multimedia productions are open or closed captioned.
(d) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain visual information necessary for the comprehension of the content, shall be audio described.	Supports	MetTel EIS Portal provides training video that include adequate audio descriptions.
(e) Display or presentation of alternate text presentation or audio descriptions shall be user-selectable unless permanent.	Supports	MetTel EIS Portal provides training video that include adequate audio descriptions that can be removed through the appropriate mute button.

[Back to top](#)

Section 1194.25 Self-contained, Closed – Detail VPAT™ Voluntary Product Accessibility Template®		
Criteria	Supporting Features	Remarks and explanations
(a) Self contained products shall be usable by people with disabilities without requiring an end-user to attach Assistive Technology to the product. Personal headsets for private listening are not Assistive Technology.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(b) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(c) Where a product utilizes touchscreens or contact-sensitive controls, an input method shall be provided that complies with §1194.23 (k) (1) through (4).	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have operable controls.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.

Section 1194.25 Self-contained, Closed – Detail VPAT™ Voluntary Product Accessibility Template®		
(j)(2) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is 10 inches or less behind the reference plane, the height shall be 54 inches maximum and 15 inches minimum above the floor.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(j)(3) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is more than 10 inches and not more than 24 inches behind the reference plane, the height shall be 46 inches maximum and 15 inches minimum above the floor.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.
(j)(4) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Operable controls shall not be more than 24 inches behind the reference plane.	Not applicable	The criterion is not relevant to the MetTel EIS Portal.

[Back to top](#)

Section 1194.26 Desktop and Portable Computers – Detail VPAT™ Voluntary Product Accessibility Template®		
Criteria	Supporting Features	Remarks and explanations
(a) All mechanically operated controls and keys shall comply with §1194.23 (k) (1) through (4).	Not Applicable	The criterion is not relevant to the MetTel EIS Portal.
(b) If a product utilizes touchscreens or touch-operated controls, an input method shall be provided that complies with §1194.23 (k) (1) through (4).	Not Applicable	The criterion is not relevant to the MetTel EIS Portal.
(c) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.	Not Applicable	The criterion is not relevant to the MetTel EIS Portal.
(d) Where provided, at least one of each type of expansion slots, ports and connectors shall comply with publicly available industry standards	Not Applicable	The criterion is not relevant to the MetTel EIS Portal.

[Back to top](#)

Section 1194.31 Functional Performance Criteria – Detail		
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Criteria	Supporting Features	Remarks and explanations
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	Supports	MetTel EIS Portal uses standard accessibility techniques and screen reader is supported. All information provided is text, labeled markup or captioned.
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Supports	MetTel EIS Portal uses standard accessibility techniques and screen reader is supported. All information provided is text, labeled markup or captioned.
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided	Supports	All videos offered within the MetTel Federal BSS Portal are close captioned. Any other functionality does not require user hearing.
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	Supports	All videos offered within the MetTel Federal BSS Portal are close captioned. Any other functionality does not require user hearing.
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.	Supports	The MetTel EIS Portal does not require user speech for any of its features.
(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.	Supports	Fine motor control or simultaneous operations are not required by the website. The MetTel Federal BSS Portal can be operated with simple controls.

[Back to top](#)

Section 1194.41 Information, Documentation and Support – Detail VPAT™ Voluntary Product Accessibility Template®		
Criteria	Supporting Features	Remarks and explanations
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge	Supports	A user guide is available to the end user and downloadable from the main page. Any additional documentation is available at no additional charge.
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supports	The MetTel EIS Accessibility features are available via web and can be provided in alternate formats upon request and at no additional charge.
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Supports	MetTel EIS Portal has a toll-free number which provides direct access to MetTel Customer Support. This number is 508 compliant, enabling access by Email, FAX, TTY, telecommunications display devices, text messaging, or other methods as needed